

TRAINING PROCESS & BEST USE GUIDANCE

To ensure the success of Market Day and the health and safety of Market Day customers, Youth Entrepreneurs (“YE”) educators should ensure that any student with a food related Market Day business has an understanding of food safety requirements and best practices. Depending upon a school’s location, those requirements could require the attainment by students of a food handlers certification. **YE now subscribes to a program that allows students and educators to obtain training and take an exam to become certified as a food handler!** The program teaches food safety and certifies that each participant that passes the exam has a basic understanding of best practices related to food. YE is making this available to all current YE educators!

YE encourages educators and any current YE students participating in Market Day with a food related business to obtain the certification. YE also wants to break down barriers for YE students, outside of food related Market Day business, who are seeking employment in the food industry or already in the food industry to obtain certification as well. YE educators may offer the course and certification to alumni based on individual facts/circumstances, however, generally speaking this course is meant for current YE students. While the certification may not be required in each state, YE highly encourages each educator to utilize this tool to ensure safe food is being served to the public. For educators in locations that don’t require a food handler certification, there are other free resources that you can leverage at YE Academy, [here](#).

FAQ'S

What is a Food Handlers Certification?

- > A program, online or in person, that teaches a person about food safety regulations
 - Often required to work in the food service industry
- > After the course is viewed an exam must be taken to obtain the certification
 - The exam requires that a certain percentage of questions are answered correctly, or the participant fails
 - The participant can take the exam as many times as needed until they pass
- > The certification is good for 3 years

How can the students take the course and exam?

- > The course and exam are available to take on any desktop and/or mobile device

How should the educator show the course?

- > The educator should create an account for their school and then purchase 1 token for each student taking the class

How long is the course and exam?

- > All together the course and exam are approximately 75 minutes

What does it cost?

- > Each token is \$5 and is used to gain access to the course materials and the final exam. Once the exam is passed the participant obtains their Food Handlers Certification.
- > The educator is encouraged to inquire if their respective school has a similar food handlers certification program already in place and if there is no cost, to consider utilizing their in-school program.

Is a food handler certification required?

- > Some states require a Food Handlers Certification while some states don't
- > In rare circumstances, some cities/counties require specific food handler training that only their area health department offers

What should I do as an educator?

- > Research the requirements in your specific area(s)
 - Some states and counties require a food handlers' certificate, others don't. It is your responsibility as an educator to determine what is required in your area and establish which YE students would be best suited to obtain the certification based on what they are selling at Market Day. To do this you could:
 - Reach out to your local food regulatory authority or health department and find out what your requirements are
 - Leverage the knowledge of your school's food sciences teacher or department
- > Offer the course to any YE students that are handling food in conjunction with a YE event such as Market Day
- > Remove barriers by offering the course to any current YE students that are seeking employment in the food industry
- > You may also encourage students to display the food handler certificates at each booth as incentive for people to purchase food at a booth where food safety is a top priority
- > If you have students that aren't required to have the certification but want to leverage the materials, they can still go through the course but not take the exam

What if I had an account and food handler certificates through YE's previous splash page?

- > If you had students access and obtain food handler certificates, through www.efoodhandlers.com/youth the certificates are still accessible through your original login.
- > This is an historical site only so the only thing that can be done through this site is accessing and printing previously obtained food handler certificates.

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EDUCATOR INSTRUCTIONS ON HOW TO ACCESS, LOGIN & MANAGE YOUR STUDENTS

- > Go to www.efoodhandlers.com/ye
- > The website will take you to this login page:

Tell us about your organization

This form is for creating a business account in order to provide paid training for your employees.
If you are an individual purchasing training for yourself, please click [here](#) and choose your training program.

<p>Organization Type School</p> <p>Choose 'School' as organization type from the drop down</p>	<p>School Name WPS 1</p> <p>Type your school/organization name</p>
<p>First Name Test First Name</p> <p>Type your first name</p>	<p>Last Name Test Last Name</p> <p>Type your last name</p>
<p>Phone Number 316-828-5555</p> <p>Type your phone number</p>	<p>Email alexia.knight@youthentrepreneurs.org</p> <p>Type the email address you want to use (a confirmation will be sent there)</p>
<p>City Wichita</p> <p>Type the city your school/organization is located in</p>	<p>State Kansas</p> <p>Choose the state your school/organization is located in, from the drop down menu</p>
<p>Who are these certificates for? Students</p> <p>Choose 'Students' from the drop down menu</p>	<p>School Grade Level High School</p> <p>Choose 'Junior High' or 'High School' from the drop down menu</p>
<p>School District Wichita Unified School District 259</p> <p>Choose the school district your school is located in, from the drop down menu</p>	<p>How did you hear about us? Other</p> <p>This must be filled out to complete account set up</p> <p>Other - Please Describe YE</p>
<p>Create a Business Account ID Canbeanythingyouwant</p> <p>Pick any Account ID</p> <p>Create a Password *****</p> <p>Pick any password</p>	

Continue

- > The next screen has you select the number of tokens (classes) that you would like to purchase:

Your account is setup!

To Proceed: Select your product from the options below.

Or, to speak with one of our team members, please enter your question below and click "Contact Us" to submit your question.

Question/Concern:

Select training type to add to your token cart

State:

Product:

Kansas Basic Food Safety training is the core training module for food servers, handlers and preparers. It teaches them key principles to keep food and customers safe. This FDA-compliant course includes information on: Cross Contamination, Temperature Control, Personal Hygiene and dozens of other topics food workers must understand and successfully perform in the workplace.

to Purchase:

- > Once you add the token to your cart, select the payment method and make the payment
- > Go to the home screen and click 'Manage Tokens';

Welcome to your eFoodHandlers Manager Dashboard

Account Summary

Coming soon...

- Account Detail
- Purchase Training
- Manage Tokens**
- Student Records
- Billing
- Student Performance
- School FAQs

> Then click 'Assign' to assign the tokens to a student

Product	State	# Purchased	# Used	# Remaining	Actions
Food handler certification (English/Spanish)	KS	5	0	5	Pending Payment
Food handler certification (English/Spanish)	KS	1	0	1	Assign

[View Token Purchase History](#) [Purchase Tokens](#)

- > Enter the student's email address and an email will be sent to the student to access the class
 - If the student doesn't have an email address, click 'To enroll a user without an email address, click here' and follow the prompts

To assign a token to a new user, simply enter their email address below to generate a personalized registration email. Once your trainee registers via their invitation email, they will be able to start their training immediately.

Token to Assign: **Food handler certification (English/Spanish) (KS)**

Email address:

Send link to site: English
 Spanish

Optional School Student ID:

[Assign Token / Send Email](#)

[To enroll a user without an email address, click here.](#)

For Password Resets:

- > If you have trouble with your password, please call (503) 726-1076, email businessservices@foodhandlers.com or live chat at; <https://www.livehelpnow.net/lhn/livechatvisitor.aspx?lhnid=25535&zzwindow=0&d=38194&custom1=&custom2=&custom3=>

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